



# First Class First Aid & Lifeguard Training



## BOOKING FORM

Please print, complete and send the completed booking form to:  
FIRST CLASS FIRST AID, 16 Middlebere Crescent, Hamworthy, Poole Dorset, BH16 5BG.

**COURSE REQUIRED:** .....

**VENUE:** .....

**DATES OF COURSE:** .....

**NUMBER OF PLACES REQUIRED:** .....

**CANDIDATE NAME:** .....

**COMPANY NAME:** (If applicable) .....

**POSITION:** .....

**ADDRESS:** .....

**E-MAIL:** .....

**TEL NO:** .....

**OTHER ATTENDEES:** .....

**(where applicable)** .....

**CONTACT NAME & E-MAIL OF PERSON MAKING THIS BOOKING:**  
.....

**I enclose a cheque for £ ..... made payable to FIRST CLASS FIRST AID.**

**Please invoice me/my organisation for £ ..... Order No: .....**

**SIGNED:** ..... **DATE:** .....

**Terms and Conditions:**

- Candidates must attend all sessions in order to take the final assessment. Failure to attend all sessions may result in being withdrawn from the course.
- The full fee will be levied in the event of the candidate being unable to complete or being withdrawn from the course.
- Course costs include certification.
- Payment must be received 2 weeks prior to the scheduled start of the course unless otherwise agreed.
- Written Cancellations will be accepted up to four weeks prior to the start date.
- Cancellations up to two weeks prior to the start date will incur 50% charge.
- Cancellations within two weeks of the start dates will incur 100% charge.
- The Programme is correct at time of printing and we reserve the right to change and amend if necessary.
- Courses require a minimum number of candidates; we reserve the right to cancel courses with an option of an alternative date or a full refund.